

GOVERNMENT OF PAKISTAN
REVENUE DIVISION
FEDERAL BOARD OF REVENUE

F.No.1(2)Secy. Mgt/2011

Islamabad, the 21st May, 2011

GENERAL CIRCULAR

It has come to the notice of the Board that field officers often visit FBR (HQ), Islamabad in connection with their personal matters such as posting/transfer, leave, promotion, discipline, reward etc. Most of the time such officers do not have the requisite authorization from their controlling authorities to visit FBR (HQ).

2. It is, therefore, reiterated that all officers and officials who seek to visit FBR in connection with their personal matters must invariably seek prior written permission from their controlling officers.

3. Any officer or official who will visit FBR (HQ) in contravention of the aforesaid instructions will be liable to disciplinary action under Civil Servants (Efficiency & Discipline) Rules, 1973, and may also be denied entry at the FBR (HQ) Reception Desk.

4. This issues with the approval of the Competent Authority.

Umal
(Qurban Ali Khan)
Chief (Administration)/
Secretary (Mgt. Customs)

Distribution

1. SA to Chairman, FBR.
2. All Members, FBR.
3. All DGs/Chief Commissioners-IR, RTOs/LTUs.
4. All Collectors/Directors of Customs & Excise Department.
5. All Chiefs/Secretaries of FBR (HQ).
6. Chief Security Officer (Budget), FBR.
7. Dy. Chief Security Officer (Budget), FBR.
8. Office Copy.