

**GOVERNMENT OF PAKISTAN  
REVENUE DIVISION  
FEDERAL BOARD OF REVENUE  
\*\*\*\*\***

C. No. 1(16)IT-Jud/2007.

Islamabad, the 6<sup>th</sup> December, 2008.

**ORDER  
(INCOME TAX)**

Subject: - **JURISDICTION OF COMMISSIONERS OF INCOME TAX IN  
REGIONAL TAX OFFICE, PESHAWAR.**

In exercise of powers conferred by sub-section (1) of section 209 of the Income Tax Ordinance, 2001 (hereinafter referred to as the said Ordinance), the Federal Board of Revenue is pleased to delete S. No. 6 and replace S. No. 4 of TABLE-A and its entries thereof in columns (2) and (3) of jurisdiction order No. 10(11)IT-Jud/2005, dated 15.12.2006 as follows: -

| <b>S.<br/>No.</b> | <b>Commissioner of Income<br/>Tax</b>                                                                                           | <b>Powers and functions</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-------------------|---------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>(1)</b>        | <b>(2)</b>                                                                                                                      | <b>(3)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 4.                | Commissioner of Income Tax, Taxpayers' Facilitation Division (he will also perform the functions of Human Resource Management). | a) Receive returns, statements, statutory notices, documents, applications from taxpayers, mail from other income tax authorities, tax payment receipts (Challans) from Banks, and all outside communications;<br><br>b) Sort and disseminate information, documents, returns, statements and mail mentioned at (a) above, to divisions concerned or to income tax authorities, as the case may be;<br><br>c) Communicate assessment orders/penalty orders and demand notices to taxpayers;<br><br>d) Posting of staff (BS 1-15) of Regional Tax Office, Peshawar, CIT (A), Peshawar, IA (DT), Peshawar in consultation with DG;<br><br>e) Career planning; |

| <b>S.<br/>No.</b> | <b>Commissioner of Income<br/>Tax</b> | <b>Powers and functions</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|-------------------|---------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>(1)</b>        | <b>(2)</b>                            | <b>(3)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|                   |                                       | f) Help line management in identifying HR needs;<br>g) Maintenance of employees' profiles and personal files;<br>h) Development of job descriptions;<br>i) Positive attitude building;<br>j) Regulation of performance related pecuniary incentives;<br>k) Training and development according to training needs analysis;<br>l) Coordination with FBR on various HRM areas;<br>m) Initiation of disciplinary proceedings, processing and finalization thereof; and<br>n) Monitoring and implementation performance appraisal system. |

2. It shall take immediate effect.

**(Mir Badshah Khan Wazir)**  
**Secretary (Income Tax Judicial)**  
**Tel: 051-9219204**

**Distribution:**

1. SA to Chairman, FBR.
2. Members (DT/ST&FE/P&TR/Admn/HRM), FBR.
3. Director General, Large Taxpayers' Unit, Karachi/Lahore/Islamabad.
4. All Directors General, Regional Tax Offices.
5. Director General, Withholding Taxes.
6. Director General, Inspection & Internal Audit (DT), Islamabad.
7. Director General, Training & Research (DT), Lahore.
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