GOVERNMENT OF PAKISTAN
REVENUE DIVISION
FEDERAL BOARD OF REVENUE
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C. No. 1(8)IT-Jud/2007. Islamabad, the 18th August, 2008.

ORDER
(INCOME TAX)

Subject: - **JURISDICTION OF COMMISSIONERS OF INCOME TAX, REGIONAL TAX OFFICE, KARACHI.**

In exercise of the powers conferred by sub-section (1) of section 209 of the Income Tax Ordinance, 2001 (hereinafter referred to as the said Ordinance) and in suppression of all previous orders in respect of jurisdiction, the Federal Board of Revenue is pleased to direct that the Commissioners of Income Tax specified in column (2) of the Table below, shall exercise the powers and perform the functions, under the said Ordinance, as specified in column (3) of Table below, in respect of the persons, classes of persons or areas (excluding cases or classes of cases, persons or classes of persons or the areas assigned to any other RTO/LTU), as specified in column (4) of the Table below.

2. It shall take immediate effect.

TABLE

S. No.	Commissioner of Income Tax	Powers & Functions	Jurisdiction
(1)	**(2)**	**(3)**	**(4)**
1.	Commissioner of Income Tax (Audit Division-I).	a) Selection and audit of cases under Part-VIII of Chapter-X, amendment of assessment under Part-II of Chapter-X including provisional assessment, computation of taxable income under Chapter-III, giving effect to an	a) All cases or classes of cases or persons or classes of persons of following sectors, having place of business, or areas, falling within the limits of former Civil Division Karachi:- i) Commercial banks.

		appeal order under Part-III of Chapter-X arising out of such orders, rectification of orders related to audit, and exercise of powers and functions under any specific provision of law and rules provided in the said Ordinance and Schedules thereto in respect of audit and assessment; b) Assessment under sections 143 and 144; c) Computation of income chargeable to tax, determining of tax payable thereon, allowing credit for tax paid under Part-V of Chapter-X or adjustment of refund due under Part-VI of Chapter-X, or under any other specific provision of law and rules provided in the said Ordinance and Schedules thereto; d) Best judgment assessment under section 121, in respect of cases selected for audit; e) Exercise powers to determine income under "Anti-avoidance" provisions contained in Chapter-VIII; f) Revision of assessment	ii) Non-banking financial institutions. iii) Investment banks including investment companies/ securities companies. iv) Mutual funds/ participation funds. v) Modarabas. vi) Leasing. vii) Karachi Stock Exchange, Central Depository Company. viii) Brokers/ members/ agents of Karachi Stock Exchange and Central Depository Company. ix) Corporate/ Financial Consultancy. x) Money changers/ Forex dealers. xi) Insurance. xii) Textile including ginning, spinning, sizing, weaving, bleaching, dying, printing, calendaring, mercerizing and other allied processes, etc. xiii) Exploration, production, refining, blending, distribution of petroleum

		under section 122A in respect of cases selected for audit; g) Impose penalty under Part X of Chapter X against defaulters in respect of cases selected for audit; h) Perform any other function in determining and computing income chargeable to tax and correct tax payable under the said Ordinance; and i) To process/finalize complaints in respect of existing taxpayers' cases	including natural gases or extraction of mineral deposits, etc. and specialized service providers to them. xiv) Non-residents. b) All cases of directors of companies, partners of firms or members of AOP as specified in paragraph (a) above provided that where a person is a director, partner or member, in more than one company, firm or AOP, as the case may be, jurisdiction over his case shall lie with the Division having jurisdiction over the company, firm or AOP, as the case may be, whose name comes first in alphabetical order; and c) All cases of statutory agents/ representatives assessable under sections 172 and 173 of the said Ordinance, falling within the former Civil Division Karachi, in respect of non-resident persons or classes of persons, whether their income arises in one province or more.
2.	Commissioner of Income Tax (Audit Division-II).	a) Selection and audit of cases under Part-VIII of Chapter-X, amendment of assessment under Part-II of Chapter-X	a) All cases or classes of cases or persons or classes of persons of following sectors, having place of business, or

		including provisional assessment, computation of taxable income under Chapter-III, giving effect to an appeal order under Part-III of Chapter-X arising out of such orders, rectification of orders related to audit, and exercise of powers and functions under any specific provision of law and rules provided in the said Ordinance and Schedules thereto in respect of audit and assessment; b) Assessment under sections 143 and 144; c) Computation of income chargeable to tax, determining of tax payable thereon, allowing credit for tax paid under Part-V of Chapter-X or adjustment of refund due under Part-VI of Chapter-X, or under any other specific provision of law and rules provided in the said Ordinance and Schedules thereto; d) Best judgment assessment under section 121, in respect of cases selected for audit; e) Exercise powers to determine income	areas, falling within the limits of former Civil Division Karachi:- i) Estate agents/ property dealers. ii) Pharmaceuticals. iii) Chemicals. iv) Fertilizers. v) Hospitals/clinics/ nursing homes, maternity homes, radiological and pathological labs. vi) Educational institutions. vii) Paper and paper board. viii) Vegetable ghee/ oil. ix) Food and beverages. x) Hotels, restaurants and ice cream parlors. xi) Bakeries/ confectionaries/ sweetmeats. xii) Flour mills. xiii) Tobacco. b) All cases of directors of companies, partners of firms or members of AOP as specified in paragraph (a) above

		under "Anti-avoidance" provisions contained in Chapter-VIII; f) Revision of assessment under section 122A in respect of cases selected for audit; g) Impose penalty under Part X of Chapter X against defaulters in respect of cases selected for audit; and h) Perform any other function in determining and computing income chargeable to tax and correct tax payable under the said Ordinance.	provided that where a person is a director, partner or member, in more than one company, firm or AOP, as the case may be, jurisdiction over his case shall lie with the Division having jurisdiction over the company, firm or AOP, as the case may be, whose name comes first in alphabetical order.
3.	Commissioner of Income Tax (Audit Division-III).	a) Selection and audit of cases under Part-VIII of Chapter-X, amendment of assessment under Part-II of Chapter-X including provisional assessment, computation of taxable income under Chapter-III, giving effect to an appeal order under Part-III of Chapter-X arising out of such orders, rectification of orders related to audit, and exercise of powers and functions under any specific provision of law and rules provided in the said Ordinance and Schedules thereto in respect of audit and assessment;	a) All cases or classes of cases or persons or classes of persons of following sectors, having place of business, or areas, falling within the limits of former Civil Division Karachi:- i) Transport. ii) Telecommunication. iii) Cables operators. iv) Internet service providers. v) Operation of air craft and air transport. vi) Stevedoring, clearing and forwarding agents.

		b) Assessment under sections 143 and 144; c) Computation of income chargeable to tax, determining of tax payable thereon, allowing credit for tax paid under Part-V of Chapter-X or adjustment of refund due under Part-VI of Chapter-X, or under any other specific provision of law and rules provided in the said Ordinance and Schedules thereto; d) Best judgment assessment under section 121, in respect of cases selected for audit; e) Exercise powers to determine income under "Anti-avoidance" provisions contained in Chapter-VIII; f) Revision of assessment under section 122A in respect of cases selected for audit; g) Impose penalty under Part X of Chapter X against defaulters in respect of cases selected for audit; and h) Perform any other function in determining and computing income chargeable to tax and	vii) Travel agents, general sales agencies of foreign airlines or travel agencies. viii) Auto/car dealers, auto/car rentals, auto assemblers, auto venders. ix) Machinery and engineering equipment. x) Cable and electrical goods. xi) Electronic goods. xii) Leather and tanneries. xiii) Contractors, Builders & Developers of Real Estate. b) All cases of directors of companies, partners of firms or members of AOP as specified in paragraph (a) above provided that where a person is a director, partner or member, in more than one company, firm or AOP, as the case may be, jurisdiction over his case shall lie with the Division having jurisdiction over the company, firm or AOP, as the case may be, whose name comes first in alphabetical order.

		correct tax payable under the said Ordinance.	
4.	Commissioner of Income Tax (Audit Division-IV).	a) Selection and audit of cases under Part-VIII of Chapter-X, amendment of assessment under Part-II of Chapter-X including provisional assessment, computation of taxable income under Chapter-III, giving effect to an appeal order under Part-III of Chapter-X arising out of such orders, rectification of orders related to audit, and exercise of powers and functions under any specific provision of law and rules provided in the said Ordinance and Schedules thereto in respect of audit and assessment; b) Assessment under sections 143 and 144; c) Computation of income chargeable to tax, determining of tax payable thereon, allowing credit for tax paid under Part-V of Chapter-X or adjustment of refund due under Part-VI of Chapter-X, or under any other specific provision of law and rules provided in the said Ordinance and Schedules thereto;	a) All cases or classes of cases or persons or classes of persons other than specified in column (4) of serial No. 1, 2 & 3, having place of business, or areas, falling within the limits of former Civil Division Karachi. b) All cases of directors of companies, partners of firms or members of AOP as specified in paragraph (a) above provided that where a person is a director, partner or member, in more than one company, firm or AOP, as the case may be, jurisdiction over his case shall lie with the Division having jurisdiction over the company, firm or AOP, as the case may be, whose name comes first in alphabetical order. c) All cases of Civilian employees of Federal/Provincial Government, paid by the AGPR, Sub-offices, and AG Sindh/Government of Sindh, employees of Banks, Corporations, Authorities Non-profit Organizations/Non-Government Organizations and other persons, whose place of

		d) Best judgment assessment under section 121, in respect of cases selected for audit; e) Exercise powers to determine income under "Anti-avoidance" provisions contained in Chapter-VIII; f) Revision of assessment under section 122A in respect of cases selected for audit; g) Impose penalty under Part X of Chapter X against defaulters in respect of cases selected for audit; and h) Perform any other function in determining and computing income chargeable to tax and correct tax payable under the said Ordinance.	employment is in the former Civil Division Karachi. d) All Naval employees under the audit control of the Controller of Naval Accounts, Karachi. e) All persons posted anywhere in Pakistan, who are employed by: i) Pakistan International Airlines Corporation; ii) PIA Shaver Poultry Breeding Farms Limited; iii) Airport Development Authority; and iv) Pakistan Tobacco Company Limited. f) Cases or classes of cases or persons or classes of persons or areas assigned by FBR from time to time.
5.	Commissioner of Income Tax, Enforcement & Collection Division-I (Broadening of Tax Base).	a) Broadening of tax base and exercise jurisdiction for the purpose of booking of new taxpayers; b) Conduct internal and external survey; c) Ensure compliance of filing statutory returns, statements, maintenance of prescribed accounts,	All cases or classes of cases or persons or classes of persons or areas falling within the limits of former Civil Division Karachi.

		documents and records, impose penalty and take other actions under the law against non-compliers; and d) Best judgment assessment under section 121, except in cases selected for audit:	
6.	Commissioner of Income Tax, Enforcement & Collection Division-II (Withholding).	a) Ensure compliance of filing of statutory statements under section 165 of the said Act; b) Monitor deduction, collection and payment of tax at source by withholding/collecting agents; c) Charge tax on defaulting withholding/collecting agents; d) Impose penalty and charge additional tax for non-filing of statutory statements and default of withholding/collection respectively; and e) To take any other related action under the withholding provisions of Income Tax Ordinance, 2001.	All cases or classes of cases or persons or classes of persons or areas falling within the limits of former Civil Division Karachi.
7.	Commissioner of Income Tax, Enforcement & Collection Division-III.	a) Ensure compliance of filing statutory returns, statements, maintenance of prescribed accounts,	All cases or classes of cases or persons or classes of persons or areas falling within the limits of former Civil Division Karachi assigned to

		documents and records, impose penalty and take other actions under the law against non-compliers and issue exemption certificates; b) Communicate assessment orders/penalty orders and demand notices to Tax Facilitation Division; effect collection and recovery of tax under Part-IV, issue refunds under Part-VI and charge additional tax under Part-XII of Chapter-X, giving effect to an appeal order under Part-III of Chapter-X excluding orders arising out of audit and assessment, rectification of cases not related to audit; c) Impose penalty under Part-X of Chapter-X in respect of cases except selected for audit; d) Launch prosecution under Part-XI of Chapter-X; e) Disposal of external and internal audit observations/objections / paras; f) Best judgment assessment under section 121, except in	Audit Divisions I and II.

		cases selected for audit: g) Revision of assessment under section 122A except in cases selected for audit; h) Any other power and function not specifically assigned to any other Commissioner; and i) To process/ finalize complaints in respect of new taxpayer cases.	
8.	Commissioner of Income Tax, Enforcement & Collection Division-IV.	a) Ensure compliance of filing statutory returns, statements, maintenance of prescribed accounts, documents and records, impose penalty and take other actions under the law against non-compliers and issue exemption certificates; b) Communicate assessment orders/penalty orders and demand notices to Tax Facilitation Division; effect collection and recovery of tax under Part-IV, issue refunds under Part-VI and charge additional tax under Part-XII of Chapter-X, giving effect to an appeal order under Part-III of Chapter-X excluding orders arising out of audit and	All cases or classes of cases or persons or classes of persons or areas falling within the limits of former Civil Division Karachi assigned to Audit Divisions III and IV.

		assessment, rectification of cases not related to audit; c) Impose penalty under Part-X of Chapter-X in respect of cases except selected for audit; d) Launch prosecution under Part-XI of Chapter-X; e) Disposal of external and internal audit observations/objections / paras; f) Best judgment assessment under section 121, except in cases selected for audit: g) Revision of assessment under section 122A except in cases selected for audit; h) Any other power and function not specifically assigned to any other Commissioner; and i) To process/ finalize complaints in respect of new taxpayer cases.	
9.	Commissioner of Income Tax (Legal Division).	a) Defend appeals before Commissioner (Appeals), institute and defend departmental appeals and reference under Part-III of Chapter-X and prosecution cases under section 203, and	All cases or classes of cases or persons or classes of persons or areas falling within the limits of former Civil Division Karachi.

		represent the department in the process of liquidation; b) Defend complaints before FTO; c) File/defend presentations before the President of Pakistan; d) Appoint legal advisors and assign cases, wherever required, for representation before appellate fora; e) Recognition of Provident Funds, approve Superannuation Funds, and Gratuity Funds under the Sixth Schedule; and exercise all the powers under said Schedule; f) Grant of approval to pension schemes for the purposes of Clause 12 of Part-I of Second Schedule; g) Grant of approval to gratuity schemes for the purposes of Clause 13 of Part-I of Second Schedule; h) Grant of approval to benevolent fund or group insurance schemes for the purposes of Clause 57 of Part-I of Second	

		Schedule; and i) Grant of approval to Non-Profit Organizations under section 2(36).	
10.	Commissioner of Income Tax, (Information Processing Division).	a) Maintenance of physical and electronic records; b) Receipt of communication from Tax Facilitation Division, Enforcement Divisions, Legal Division, Audit Divisions and other income tax authorities; c) Data entry of receipts and information contained in the communication from Tax Facilitation Division, Enforcement Divisions, Audit Divisions and other income tax authorities; d) Cross matching of information collected from taxpayers and other sources and issuance of discrepancy report to Audit Divisions. e) Dispatch of hard copies to different Divisions on demand; and f) Storage of information, documents, statements, returns and all other communications received from other	All cases or classes of cases or persons or classes of persons or areas falling within the limits of former Civil Division Karachi.

		Divisions, authorities, sources.	
11.	Commissioner of Income Tax (Taxpayers' Facilitation and Human Resource Management Division).	a) Receive returns, statements, statutory notices, documents, applications from taxpayers, mail from other income tax authorities, tax payment receipts (Challans) from Banks, and all outside communications; and b) Sort and disseminate information, documents, returns, statements and mail mentioned at (a) above, to concerned divisions or to income tax authorities, as the case may be. c) Communicate assessment orders/penalty orders and demand notices to taxpayers.	All cases or classes of cases or persons or classes of persons or areas falling within the limits of former Civil Division Karachi.
		d) To support line management in identifying HR needs of the Unit, to ensure staff recruitment in line with FBR's policies, training and development of staff maintenance of easily retrievable employees' data detailed as under: - i. Posting of staff (BS 1-15) to the Large Taxpayers' Unit, Karachi, DOT, CIT (A), I&IA and I&I.	Regional Tax Office and Large Taxpayers' Unit Karachi.

		ii. Posting of officers (BS 16-18) to the Large Taxpayers' Unit, Karachi, DOT, CIT (A), I&IA and I&I with approval of DG. iii. Career planning. iv. Help line management in identifying HR needs. v. Maintenance of employees' profiles and personal files. vi. Development of job descriptions. vii. Positive attitude building. viii. Regulation of performance related pecuniary incentives. ix. Training and development according to training needs analysis. x. Coordination with FBR on various HRM areas. xi. Initiation of disciplinary proceedings, processing and finalization thereof. xii. Monitoring and	

		implementation performance appraisal system.	

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