

**OFFICE OF THE CHIEF COMMISSIONER, REGIONAL TAX OFFICE,**  
**RAWALPINDI**  
**INCOME TAX BUILDING, 12 MAYO RAOD,**  
**RAWALPINDI**

S.#	Name of Post With BPS	Number of Posts	Provincial Quota	Educational Qualification / Experience	Requirement/ Syllabus for the Test	Age Limit			
						Mini	Maxi	General Age Relaxation	Total
1.	Inspector (BS-14) (Income Tax)=6	6	<b>Districts</b> i. Rawalpindi, ii. Jehlum, iii Chakwal iv. Attock	Graduation from recognized university.	a) There shall be two papers of 100 marks each consisting of the following subjects:-  <b>Paper-I</b> General knowledge (Pakistan/ International) <b>Paper-II</b> Arithmetic Viva Voce test/interview will carry 100 marks  b) The qualifying marks for each paper including viva voce will be 50%  Must have qualified in written examination as well as viva voce test	19	25	5	30
2.	Stenotypist (BS-14)	4	-do-	i) Intermediate with 80/40 words per minute in Short hand/ Typing respectively. ii) Computer knowledge is must.		18	25	5	30
3.	Library Assistant (BS-11/13)	1	-do-	i) Graduation from recognized university ii) Certificate in Library Sciences.		18	25	5	30
4.	UDC (BS-09)	5	-do-	i) Intermediate ii) Written Test iii) Computer Literate will be given preference		18	25	5	30
5.	Telephone Operator (BS-07)	1	-do-	i) Matriculation ii) Three years experience with relevant field.		18	25	5	30
6.	LDC (BS-07)	7	-do-	i) Matriculation ii) English Typing Speed 30 word per minute. iii) Computer Literate will be given preference		18	25	5	30
7.	Duplicating Machine Operator (BS-04)	1	-do-	i) Primary Pass ii) Knowledge of Operating Duplicating Machine essential		18	25	5	30

8.	Dispatch Rider (BS-04)	2	-do-	i) Primary Pass ii) Valid Driving License Holder and well Versed in the Traffic Rules		18	25	5	30
9.	Sanitary Worker (BS-01)	2	-do-	Primary Pass		18	25	5	30
10.	Farash (BS-01)	1	-do-	Primary Pass		18	25	5	30
11.	Chowkidar (BS-01)	1	-do-	Primary Pass		18	25	5	30