

Government of Pakistan  
Federal Board of Revenue  
Planning Monitoring & Evaluation Cell (PM&EC)

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**TENDER NOTICE NO. 01/2018-19**

**TENDER FOR PROCUREMENT OF OFFICE STATIONERY/OTHERS-GENERAL,  
ITEMS, TONERS, COMPUTER HARDWARE, I.T EQUIPMENT AND PLANT &  
MACHINERY FOR GOVT OF PAKISTAN, PLANNING MONITORING &  
EVALUATION CELL (PM&EC) FBR HQ., CONSTITUTION AVENUE,  
ISLAMABAD.**

Sealed bids are invited from registered firms having proper shops/stores and telephone/fax facilities at Rawalpindi/Islamabad. The bidder needs to give proper specification, size, manufacturer's name, made of (material) of all item mentioned below for selection by the Purchase committee of this office.

**1. DETAIL**

Rates (excluding G.S.T/ any other Tax) are required for the following items:-

<b>S.No.</b>	<b>Name of Item/Description</b>	<b>Unit Rates (Excluding Tax/G.S.T)</b>
<b>01</b>	<b>Office Stationery</b>	Detail List Attached.
<b>02</b>	<b>Others-General</b>	Detail List Attached.
<b>03</b>	<b>Toner for Hp Laser Printer</b>	
a	05-A	
b	12-A	
c	17-A	
d	204-A Colour	
e	2600DN Colour Printer Toners set	
f	26-A	
g	30-A	
h	35-A	
i	53-A	
j	85-A	
<b>04</b>	<b>Toner for Fax Machine</b>	
a	FX-3 Cannon	
<b>05</b>	<b>Computer Hardware</b>	
a	<u>Desktop Computer (Branded)</u> Desktop Intel Core i3/Core i5/Core i7 3 <sup>rd</sup> Generation, 4GB RAM Hard Disk 500 GB/01TB, Ethernet port 10/1000, Display 17" LED, Key Board Mouse	
b	<u>Laptops Computer (Branded)</u> Processor Core i5/Core i7, 4GB RAM, Hard Disk 500 GB/1TB Display 15.6", DVD Writer, Laptop Carrying Case	
c	<u>Laser Printer (Branded)</u> Plain Paper Laser Printer 30 p.p.m. or above with	

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	duplexer	
d	Scanner (Branded) Scanner Legal size light duty	
<b>06</b>	<b>I.T Equipment</b>	
a	Hard Drive 500 GB/01 TB (Passport size Portable USB Drive)	
b	Optical Mouse (USB PORT)	
c	USB (08 GB)	
<b>07</b>	<b>Plant &amp; Machinery</b>	
a	Camera (Digital) Branded	
b	Paper Shredder Branded	
c	Water Dispenser	
d	Laser Distance Meter Branded	
e	Photocopier Machine (small size 30-60 page/minute)	

## **2. CONTRACT**

The contract means agreement between the bidder and procuring agency i.e. the Planning Monitoring & Evaluation Cell (PM&EC) FBR, Islamabad (the purchaser on behalf of the President of Pakistan) and the seller (bidder).

## **3. RECEIPT AND OPENING OF TENDER**

Sealed tenders complete in all respect duly typed should reach to the Second Secretary (Projects Finance) Room No. 706 7<sup>th</sup> Floor FBR HQ. Islamabad on or before 11:00AM **February 28, 2019** which will be opened on the same day before the Purchase Committee at 11:30 am in presence of the bidder or their representatives.

## **4. RATES**


Bidder should quote rates in Pak Rupees, excluding G.ST/Tax. The rates offered will remain valid upto 30.06.2019 and no request for increase of price will be considered on whatsoever grounds.

## **5. EARNEST MONEY**

Bid should accompany a call deposit of 5% of the quoted amount in favor of the DDO, Planning Monitoring & Evaluation Cell (PM&EC) FBR, Islamabad. Planning Monitoring & Evaluation Cell (PM&EC) FBR, will keep this amount till successful completion of tender process. In case of unsuccessful tenders, call deposit will be released/returned within a fortnight and in case of successful bidders after 30.06.2019.

## **6. DISQUALIFICATION**

Bids can be rejected in term of rule 33 of PPRA rules 2004, in case of any deviation from instructions laid down in tender document i.e.

  
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- i) Tender submitted without or with less earnest money
- ii) Bids received after specified date and time
- iii) Bids received without certificate of sales tax registration number, NTN number.
- iv) The seller is black listed by any Government Department.
- v) Planning Monitoring & Evaluation Cell (PM&EC) / competent authority FBR, reserves the right to accept or reject any or all bids as per PPRA Rules.

## **7. EVALUATION**

All bids received on the specified date will be opened in presence of the Purchase Committee constituted for the purpose by the competent authority and the bidders or their authorized representatives. Criteria of evaluation will be bidder's experience, reputation, compliance to specification and rate demanded.

## **8. SUPPLY**


Supply must be made within one week of supply order at the Planning Monitoring & Evaluation Cell (PM&EC) FBR, Islamabad. All defective/substandard items will be replaced immediately at suppliers risk and cost. The Planning Monitoring & Evaluation Cell (PM&EC) FBR, will bear no loss during transportation, nor the charges of carriage/transportation will be pay to bidders for supply of goods.

## **9. PAYMENT**

Payment will be made in full after satisfactory delivery of the items against invoices. Income tax at source will be deducted as per rule/order on date.

## **10. GENERAL INFORMATION**

- i) Company name and address, Phone number, Fax Number.
- ii) General Sales Tax Certificate (bidder must be active tax payer).
- iii) NTN Certificate (bidder must be active tax payer).
- iv) Vendor Number (issued by AGPR, Islamabad)
- v) For any clarification or further information if necessary, the bidders may contact undersigned on phone No.051-9213751 during the office hours/working days.

  
Second Secretary  
Projects Finance, FBR  
Room No. 706 7<sup>th</sup> Floor  
FBR HQ. Islamabad.  
Phone No. 051-9213751

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