



**GOVERNMENT OF PAKISTAN
MODEL CUSTOMS COLLECTORATE,
PLOT NO.24, MAUVE AREA, G-9/1,
ISLAMABAD.**

Subject:- **TENDER FOR PURCHASE OF STATIONERY 2018-2019.**

In terms of instructions contained in PPRA Rules 2004, the Model Customs Collectorate, Islamabad hereby submits its bidding notice for publishing on PPRA website, whereby **this Collectorate intends to Purchase Stationery Items for the Financial Year 2018-2019 detailed as under:-**

S.No.	Name of Stationery Items
1.	Photo State Paper Ream A4 Size (Double A 80 gms)
2.	Photo State Paper Ream Legal Size (Double A 80 gms)
3.	Fax Rolls (25 meter Panasonic)
4.	Ball Points Picasso Oria or Equivalent
5.	Uni-Ball Pen Signo 0.7 or Equivalent
6.	Pointer Dollar Softliner 0.3 or Equivalent
7.	Uni-Ball Pen Fine Deluxe or Equivalent
8.	Pencil, Sharpener & Rubber (Superior Quality)
9.	Toner's HP Laser Jet Printer P-1005, 1020, 1102, 2015, 2035 & 2055 (China)
10.	Toner Photo State Machine KM-2550 (China)
11.	Toner Photo State Machine Samsung SCX-6555N
12.	Toner Fax Machine Samsung 105 SF-650 (Genuine)
13.	Note Sheet Pad (200 Page with MCC Logo)
14.	File Covers (Three Color printing 310 grm Art Card White) as per specimen
15.	Dispatch Register (Printed 400 page 68 Grams Local paper)
16.	Stapler KM-Trio or equivalent Brand quality along with Quantity 100 Nos.
17.	Gum Stick (22 G) Sensa Large
18.	Fluid (Pen) Dux 7ml
19.	Envelope (Khaki Centery/Craft Size 10x8" printed with Customs Logo)
20.	Envelope White with Fabric Quoting
21.	Highlighter (Yellow Color)
22.	Adhesive Yellow Flag
23.	Peon Book (200 Pages)
24.	File Tag
25.	Paper Cutter
26.	Register (Plane)

Note:- Samples of all items mentioned above are required in tender opening competition.

2- Only Islamabad & Rawalpindi firms that are GST/NTN registered may submit their bids, as per following conditions:-

- Bids should reach the undersigned by **17-09-2018** at **1230 hours** or 15 days after the publishing of this advertisement on PPRA website, which ever is later.
- Bids should be attached with pay order equivalent to Rs. 50,000/- as call deposit.
- Bids shall be opened at 0200 hours the same day (**17-09-2018**) in the presence of competitors.
- Successful bidder will have to provide the Stationery items during the financial year 2018-2019 within 15 days after the issuance of purchase orders failing which the amount of call deposit shall be forfeited and order shall stand cancelled.
- Further details about the purchase can be obtained from General Branch of the Collectorate during office hours.
- All rules and conditions contained in PPRA rules, 2004 shall apply.



**(SADIA USMAN)
ASSTT. COLLECTOR (HQ)
Ph. No. 051-9106012**