



No. IPRE/GL/Purc./Tender/2017-18/181

Dated: 27/04/2018

TENDER NOTICE - 01/ 2017-18

Sealed bids on the prescribed "Tender Forms" are invited from Firms/ Suppliers/ Contractors for purchase of the following items. The sealed bids (single stage-one envelope) must reach the Office of the undersigned not later than 1130 hrs on 15.05.2018.

S #	Description/ Specification	Qty
1	HP Spectre 360 laptop (13" Screen) or equivalent.	02
2	Microsoft Surface Pro tablet or equivalent.	03
3	Multimedia Projector 3600 lumens with screen 8*6	01
4	Water Dispenser	01
5	Room Refrigerator 01 Cu. ft	02
6	Reception Furniture (as per sample available in office)	01

The tenders would be opened on the same day at 1200 hrs in the Office of the Director IPRE(HQ), Custom House, Plot No.24, Mauve Area, G-9/1, Islamabad in the presence of the bidders or their bonafide representatives thereof who choose to be present on the occasion.

The tender documents can be obtained free of cost from the Admin Branch of the Directorate General of Intellectual Property Rights Enforcement, Islamabad during office hours till 14.05.2018 on production of written request on the Firm's/ Supplier's/ Contractor's official letter head.

TERMS & CONDITIONS

- i. The firm must be registered with the Sales Tax and Income Tax departments (i.e., it should have its own GST #/ NTN # and AGPR's issued Vendor No).
 - ii. The Firm/ Supplier/ Contractor must be locally based (i.e., in Islamabad/ Rawalpindi) with its own independent Office/ Shop having facility of phone/ fax/ email.
 - iii. The firm / supplier / contractor shall be responsible for the delivery of purchased items at Customs House G-9/1 Islamabad.
 - iv. The bids must be accompanied by security deposit @5% of the value of the contract (refundable as per rules) in the shape of Pay Order/ Demand Draft in favor of DDO, IPRE(E), Islamabad (Cheque is not acceptable).
 - v. Quantity can be increased / decreased in the light of available budget
 - vi. A declaration on stamp paper regarding non-black listing of the Firm/ Supplier/ Contractor must be provided with the bid documents.
 - vii. The Chairman Purchase Committee shall reserve the right to reject/ amend all/ any bid(s) as per the provisions contained in Public Procurement Rules.
 - viii. In case of any dispute / grievance, the Director General IPR(E), Islamabad shall be arbitrator as envisaged in Rule 49 of Public Procurement Rules, 2004.
- (Note: Quoted rates must be inclusive of all Government taxes)

DIRECTOR
Intellectual Property Rights
Enforcement
(Chairman Purchase Committee)