



OFFICE OF THE  
CHIEF COMMISSIONER INLAND REVENUE  
REGIONAL TAX OFFICE, SUKKUR

No. Admn/CC-IR/RTO/SUK/2017-18/

2784

Dated: 13-03-2018

**TENDER NOTICE**

Sealed applications / bids on prescribed format are providing are invited from reputed firms registered in Income Tax / Sales Tax or Individual for providing services for the period 2017-18: -

- i- **Janitor/Janitorial services.**
- ii- **Counter Clerk.**
- iii- **Generator / Lift operator & Maintenance.**
- iv- **Gardener.**
- v- **Hardware & Software / Computer / AC Technician.**
- vi- **Security Guard.**

**Terms & conditions: -**

- 1- The terms & conditions and other specifications of each Services/item will be available on the "Tender Notice" which may be obtained from the office of the DDO, RTO, Sukkur during office hours and upon payment of non refundable fee equivalent to Pak Rs. 1,000/-. The method of payment will be direct deposit under Federal Government of Pakistan Head of Account C-3870 – Non Tax receipts others on Challan 32-A either in the State Bank of Pakistan or National Bank of Pakistan, interested bidder who wishes to receive the Bidding Documents through courier should provide an additional amount of Rs. 300/- for delivery within Pakistan.
- 2- The bidder shall furnish earnest money in the shape of a Pay Order, equivalent to 3% of the estimated value of their bids, in favour of Chief Commissioner IR, RTO Sukkur.
- 3- The tender documents will be available from the date of publication of this tender on PPRA & FBR Websites during office hours on payment of Rs. 1,000/- per tender (non-refundable).
- 4- The bids should reach this office within fifteen (15) days of the publication of this notice on PPRA & FBR websites after which the bids will be entertained.
- 5- All the bids received within the prescribed time limit will be opened by authorized officers of the RTO in the presence of bidder's representatives who chose to attend at 04:30 PM on the closing date, in the Committee Room of Regional Tax Office, Queen's Road, Sukkur.
- 6- Any type of correcting fluid or over-writing will not be acceptable on the Tender Form.
- 7- All Government taxes will be deducted as per laws / rules.
- 8- The bidder should enclose a copy of each of NTN Certificate, Sales Tax Registration No. & CNIC.
- 9- Incomplete tender will not be accepted in any case.
- 10- The Chairman, Purchase Committee, RTO, Sukkur reserves the right to cancel any or all bids either in whole or in part as per rules.
- 11- The payment will be made on the services and clearance of bills from District Accounts Officer, Sukkur.
- 12- The rates quoted shall be valid upto 30/06/2018.
- 13- This document is also available on the websites of PPRA ([www.ppra.org.pk](http://www.ppra.org.pk)) & FBR ([www.fbr.gov.pk](http://www.fbr.gov.pk)).

(MUNIR SADIQ)

ADDITIONAL COMMISSIONER (HQs)  
REGIONAL TAX OFFICE SUKKUR