

GOVERNMENT OF PAKISTAN
DIRECTORATE OF TRAINING AND RESEARCH,(CUSTOMS)
CDA.BLOCK-III, G-6, ISLAMABAD

F.No.3(94)/Admn-TR/2014-15/1331

30/4 September, 2014

TENDER NOTICE FOR SUPPLY OF STATIONERY / OTHER ITEMS

Sealed tenders are invited by Directorate of Training & Research (Customs) CDA Block III, G-6, Islamabad from Income Tax and Sales Tax Registered Dealers//Distributors/Suppliers/Manufacturers for supply of following items as per detail.

S.No	ITEMS	SPECIFICATIONS/ REQUIREMENTS
i.	Stationery Items	As per attached list
ii.	Other Items	As per attached list

TERMS AND CONDITIONS:

- a) The tender shall be granted on the basis of competitive bidding process, Specified in Public Procurement Rules, 2004, and as per the samples provided by the Tender Committee.
- b) The bidders should be registered with Income Tax and Sales Tax Departments, having their own office & phone/fax number (if found contrary the tender will be rejected).
- c) The bidders should not be black-listed by any authority in the past.
- d) The bidders are required to furnish Security deposit of Rs. 10,000/- in the shape of pay order or demand draft from a scheduled bank in favour of the Drawing and Disbursing Officer, Directorate of Training & Research, Customs), Islamabad. This Security Deposit shall be refunded to the unsuccessful tender participants. The Security Deposit shall be returned to the successful bidder on completion of the tender contract.
- e) The price shall be offered in local currency and shall include all duties and taxes and the expenses incurred on supplies including transportation, installation, labor etc, where ever required
- f) The tender bid must mention the type of warrantee and after sale services, if any.
- g) Sealed tender bids on prescribed tender document must be delivered to the address given below before 21st October,2014 at 11.00 A.M and shall

be opened at 12.00 P.M on the same day in the presence of the participants of the tender or their authorized representatives who desire to attend.

- h) The Tender/Purchase Committee of the Directorate of Training & Research, Customs), Islamabad may reject or accept any offer or ask for any amendment in the specifications / offer or reduce or enhance the quantity of items meant for purchase, or purchases may be made in piecemeal, without assigning any reason.
- i) Bidders shall quote their final prices both in figures and in words on free delivery basis, any cutting/ overwriting and correction in the tender form will not be accepted and will make the bid invalid.
- j) Bidders are required to give complete description, catalogue of equipments along with their offers.
- k) The tender bid must be valid till 30-06-2015.
- l) The interested bidders can obtain the samples of the items from the office of the Superintendent (Admn) of the Directorate before the date mentioned above on any working day during office hours.
- m) The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procuring agency shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.
- n) The results of bid evaluation in the form of a report giving grounds for acceptance or rejection of bids shall be announced at least ten days prior to the award of procurement contract. A copy of the result shall be placed on the notice board of the Directorate of Training & Research, (Customs), Islamabad

(MOHAMMAD ARSHAD)
ASSISTANT DIRECTOR(Admn)
Fax:9207709

Copy:-

- ✓1) The Member (FATE), Federal Board of Revenue, Islamabad, for uploading on the FBR-Website <http://www.fbr.gov.pk>.
- 2) The Deputy Director, Public Procurement Regulatory Authority, First Floor, FBC, Building, G-5/2, Islamabad, for uploading on website.

(MOHAMMAD ARSHAD)
ASSISTANT DIRECTOR
Fax:9207709

Tender document (Stationery items) 2014-2015.

Sr. No.	Name items	RATE	UNIT.
1.	Lead pencil with rubber (GF-6000)		Per Pkt(1 Dozen)
2.	Lead pencil 2 HB (GF-5000)		Per Pkt(1Dozen)
3.	Lead pencil stealer (Steadler or equivalent)		Per Pkt(1Dozen)
4.	Marker tempo (blue / black) (Syyed) (or equivalent)		Per Pkt(10 No)
5.	Note sheet pad Legal (50 sheet Imported)		Per paid
6.	Post it pads (Yellow slip)		Per Paid
7.	Paper Cutter		Per piece
8.	Stapler pin remover (KW-5080 or equivalent)		Per Pkt
9.	Paper pin (50 gms)		Per Pkt
10.	Paper weight marble		Per piece
11.	Pencil jar plastic PMP#980		Per piece
12.	Log book #4		Per piece
13.	Movement register #4		Per piece
14.	Pin cushion (Steel)		Per piece
15.	Punch machine Double hole		Per piece
16.	Punch single hole		Per piece
17.	Punch machine heavy duty (Single Hole)		Per piece
18.	Red paper seal		Per Pkt
19.	Pencil Eraser		Per piece
20.	Rubber band		Per Pkt
21.	Scotch tape		Per piece
22.	Sharpener steel body		Per piece
23.	Stamp pad ink (blue / black)		Per piece
24.	Stamp pad plastic		Per piece
25.	Stapler machine (Original HD 50 Max) (or equivalent)		Per piece
26.	Staple pin 24/6 (Dollar or equivalent)		Per Pkt
27.	Table set Rexene kaligon No.8 (or equivalent)		Per piece
28.	Telephone Index Rexene		Per piece
29.	White Board 3x4 (Local)		Per piece
30.	White Fluid pen (UMI or equivalent)		Per piece
31.	Notice board 3x3 (Fine)		Per piece
32.	Notice board pins (Color Deli)		Per piece
33.	Stapler machine Heavy Duty(KW-50LBN)		Per piece
34.	Stapler Pin (23x17 washin or equivalent)		Per piece
35.	Register Rulled # 20 (Lucky or equivalent)		Per piece
36.	Uniball eye micro (150/157)		Per Pkt(1Dozen)
37.	Uni ball signo(or equivalent) (UM-120)		Per Pkt(1Dozen)
38.	Ball point Picasso(or equivalent)(Grip 0.8)		Per Pkt(10 No)
39.	Ball point piano point(or equivalent) (0.8)		Per Pkt(10 No)
40.	Sharpener machine KW No. 307 A		Per piece
41.	Ink Bottle Medium, (blue/black) (Dollar 60 ML) (or equivalent)		Per piece
42.	Dak Pad Rexene (Cosmo) (or equivalent)		Per Pad
43.	Draft pad (Lucky 102 A-4 size) (or equivalent)		Per Pad
44.	Draft pad (Lucky 104 Small) (or equivalent)		Per piece
45.	Envelopes white 8x10 (80 gms)		1 No Per piece
46.	Envelopes craft 10x12 (80 gms. Century paper)		1 No Per piece
47.	Envelopes craft 9x6 (80 gms. Century paper)		1 No Per piece
48.	Envelopes craft 9x4 (80 gms. Century paper)		1 No Per piece

	(or equivalent)		
49.	Flash drive 16 GB (Kingston equivalent) (with 1 year warrantee)		Per piece
50.	Flash drive 4 GB (Kingston or equivalent) (with 1 year warrantee)		Per piece
51.	Flash drive 8 GB (Kingston or equivalent) (with 1 year warrantee)		Per piece
52.	Gum Crystal 1000 Grams		Per piece
53.	Gum stick Small 8gm (UHU, Original or equivalent)		Per piece
54.	Gum Stick Medium 21gm (UHU, Original or equivalent)		Per piece
55.	Marker Permanent # 70/90 (blue/black) (Kingston or equivalent)		Per Pkt (10 No)
56.	Marker white board		Per Pkt (10 No)
57.	Scissor 6"		Per piece
58.	White fluid with thinner (Pelican or equivalent)		Per piece
59.	Tag Cotton (8" Fine)		Per Bundle
60.	File tray plastic		Per piece
61.	Clip file A/4 No. 64		Per piece
62.	Paper clip 26mm		Per Pkt
63.	Dairy register No.6		Per piece
64.	High Liter Yellow		Per piece
65.	Register rolled #10		Per piece
66.	Scale steel Large 12" (Solid)		Per piece
67.	Toner for laser printer HP-2600 N (Genuine)		Per piece
68.	Toner for Laser Printer HP-1020) (Genuine)		Per piece
69.	Toner for Laser Printer HP-1102) (Genuine)		Per piece
70.	Toner for Printer HP-2055 (Genuine)		Per piece
71.	Toner for Printer HP-1320 (Genuine)		Per piece
72.	Toner for Printer HP-2035 (Genuine)		Per piece
73.	Paper double-A 80gms A/4 (Genuine)		Per Rim
74.	Paper One- 80gms A/4 (500 sheet)		Per Rim
75.	Paper (HP or equivalent)-80gms A/4 (500 sheet)		Per Rim
76.	Paper double-A, F/S (500 sheet)		Per Rim
77.	Paper One 80 gms A/3 (500 sheet)		Per Rim
78.	Paper One 80 gms F/S (500 sheet)		Per Rim
79.	Table calendar (Wels)		Per piece
80.	Wall calendar		Per piece
81.	Calculator (Citizen or equivalent) 12 digits (CT-912)		Per piece
82.	Ring Binder		Per piece
83.	Name Plate holder for conference purpose (Crystal)		Per piece
84.	P.V.C tape (Nichiban or equivalent) 2"x72"		Per piece
85.	Peon Dak Book (96 Sheet)		Per piece
86.	Engagement stand plastic (A-4)		Per piece
87.	File flapper (Rexene)		Per Dozen
88.	Binding Sheet (Ibico or equivalent 250 gms) (or		Per piece
89.	File Separator (Universal or equivalent 1-10)		Per Dozen
90.	Green folder large (Printed as per sample)		Per piece
91.	Tape Dispenser kw-3311		Per piece
92.	Tape Dispenser Small (K.W)		Per piece
93.	File Board (file size)		Per piece
94.	File Board (A-4 size)		Per piece
95.	DVD Writable (Maxell or equivalent)		Per piece
96.	DVD Re-Writable (Maxell or equivalent)		Per piece
97.	Marker Tempo Small (Sayed or equivalent)		Per Pkt(10 No.)

98.	Attendance Register		Per piece
99.	Toner Photo State Machine Panasonic DP-1515(original)		Per piece
100.	Toner Photo State Machine Canon IR-2520(original)		Per piece



GOVERNMENT OF PAKISTAN
DIRECTORATE OF TRAINING AND RESEARCH (CUSTOMS)
(CDA BLOCK -III, MASJID ROAD, G-6
ISL AMABAD.



Tender document (Other items) 2014-2015.

Sr.No.	Name items	Rate	Qty.
1.	Air freshener (300 ML)		Per piece
2.	Broom big size(1000 gms)		Per KG
3.	Bucket plastic (20 liters with cover)		Per piece
4.	Soap Capri small		Per piece
5.	CLI phone Battery 9-volt(P.T)		Per piece
6.	Cell small(AAA Toshiba or equivalent)		Per piece
7.	Cell medium(AA Toshiba or equivalent)		Per piece
8.	Dettol bottle 150ml (or equivalent)		Per piece
9.	Dettol for washroom big size(1liters)		Per piece
10.	Duster cotton (20x30 white)		Per piece
11.	Duster falalain(20x30 Yellow)		Per piece
12.	Electric kettle Good Quality(Annex or equivalent)		Per piece
13.	Finis oil 60ml		Per piece
14.	Spray Pump Plastic(Fine)		Per piece
15.	Glint spray (Kiwi 500 ml)		Per piece
16.	Foot mat jute(3x2)		Per piece
17.	Waste paper basket(Plain)		Per piece
18.	Phenyl tin good quality(Finis or equivalent)		Per piece
19.	Puchara good quality Big size		Per piece
20.	Soap case plastic		Per piece
21.	Soap Lux or equivalent		Per piece
22.	Tissue paper Perfumed (Large) (Roze petal or equivalent)		Per Pkt
23.	Toilet brush nylon		Per piece
24.	Toilet roll good quality (Roze petal or equivalent)		Per piece
25.	Towel Medium size (27x54)		Per piece
26.	Wiper deluxe steel handle		Per piece
27.	Acid Bottle (Sweep original)		Per piece
28.	Dust Bin(Plain big)		Per piece
29.	Water Jug France		Per piece
30.	Glass Fancy (Imported)		Per Dozen
31.	Leather Hand bag		Per piece
32.	Tea cup along with saucer set		Per Dozen
33.	Tea cup mat		Per piece
34.	Tea spoon(Steel)		Per piece
35.	Table spoon(Steel)		Per piece
36.	Tea Tray steel large		Per piece
37.	Tea Tray Plastic Large		Per piece
38.	Tea Tray Plastic medium		Per piece

39.	Rice Plates Large good quality		Per piece
40.	Rice Plates Medium good quality		Per piece
41.	Tea Plates Small good quality		Per piece
42.	Bowl good quality		Per piece
43.	Spoon Large(Steel)		Per piece
44.	Vim powder 500g (Bottle)		Per Pkt
45.	Surf power (95 gms)		Per Pkt
46.	Scraper (Plastic)		Per piece
47.	Ewer / Lota Plastic(Fine)		Per piece
48.	Elfy		Per piece
49.	Hand Wash (500 ml)		Per piece
50.	Bath room Freshener (Roomi tikky or equivalent)		Per piece
51.	Insect killer spray (Morteen 400 ml) (or equivalent)		Per piece
52.	Wall Clocks(Champion) (or equivalent)		Per piece
53.	Door bell(Sogo) (or equivalent)		Per piece
54.	Auto Rubber stamp(per line)		Per piece
55.	Name plate (Crystal)		Per piece
56.	Samad Bond Large		Per piece
57.	Water Cooler Medium (14 Liter)		Per piece
58.	Harpic (or equivalent) for Cleaner		Per piece