

GOVERNMENT OF PAKISTAN
FEDERAL BOARD OF REVENUE
MODEL CUSTOMS COLLECTORATE (PREVENTIVE)
CUSTOMS HOUSE, SYED MOUJ-E-DARYA ROAD, LAHORE

DATED _____

Sub: SUPPLY, INSTALLATION & COMMISSIONING OF IT AND ALLIED EQUIPMENTS, IT INFRASTRUCTURE (POWER, DATA NETWORK, RELOCATION) AND MISC WORK/ITEMS(i.e FURNITURE)

Sealed bids are invited from the firms registered with the Sales Tax and Income Tax departments for supply, installation & commissioning of IT equipments, IT infrastructure and Misc. items .

Terms & Conditions of the Purchase are as below:

1. If you have any doubt as to the meaning of any portion of the technical specifications, you may seek clarification of the same from Mr. Muhammad Shoaib, Network Administrator PRAL Lahore Cell # 0322-5999030.
2. Prices should be inclusive of all applicable taxes as per law.
3. Collectorate reserves the right to increase or decrease the quantity of items mentioned.
4. **DELIVERY SCHEDULE**
The delivery of the items and services is required on ***Immediate or (EX-Stock)*** so the bidders are required to quote shortest possible delivery time. However the maximum required delivery period is 4 weeks.
5. **PENALTY:**
For failure to comply with the delivery schedule of Contract (s), penalty will be imposed on defaulting Contractor as under:
 - 5.1. 1% of the cost of entire Contract or of such items/job as remains un-supplied/un-completed for every day up to maximum of 5% for 10 days exceeding the job completion/delivery period.
 - 5.2. If the material is not supplied even after payment of penalty for 10 consecutive days the Collectorate reserves the right to cancel the contract and to get complete the required job/items from elsewhere at risk and cost of the defaulting contractor.
6. The authorized representative of the bidder should quote prices for IT infrastructure, in the bidding form attached along with tender documents, and also stamped and signed. The bidders can also use their company letter heads for quoting rates as per prescribed format.
7. Price must be quoted including all government taxes and charges like handling, loading, transportation and unloading, installation, workmanship etc. of material at the final destination.
8. Quoted price shall be valid for one (01) months from the opening date of the bids. However, any subsequent change in taxes and duties as notified by Federal Board of Revenue will be given due consideration.

9. Bidding Form must be duly filled in, stamped and signed by authorized representative of the bidder.
10. EARNEST MONEY:
- 10.1 The Bidder shall furnish as part of his bid, a Call Deposit/Pay Order equivalent to 2% of the total bid value as Earnest Money crossed in favor of "Collector Customs (Preventative), Custom House, Lahore. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.
- 10.2 Part earnest money or crossed Cheque / bank guarantee, as earnest money is not acceptable.
- 10.3 In case of cancellation of contract as default of the Contractor the earnest money shall be forfeited in favor of Collectorate.
11. PAYMENT:
Payment will be made as per mutually agreed schedule and in accordance with the terms and conditions spelled out in the contract issued against this tender document.
12. SEALING AND MARKING OF BIDS.
- 12.1 The bids shall be submitted in sealed envelope marked as under:

DEPUTY COLLECTOR (HQ)
MODEL CUSTOMS COLLECTORATE (PREVENTIVE)
CUSTOMS HOUSE, SYED MOUJ-E-DARYA ROAD, LAHORE

- 12.2 The envelopes shall also bear the word "CONFIDENTIAL" and following identifications:-

DATED _____

SUPPLY, INSTALLATION & COMMISSIONING OF IT AND ALLIED EQUIPMENTS, IT
INFRASTRUCTURE (POWER, DATA NETWORK, RELOCATION) AND MISC
WORK/ITEMS

- 12.3 If the envelope is not marked, as instructed above, the Collectorate will assume no responsibility for the misplacement or premature opening of the bid.
13. DEADLINE FOR SUBMISSION OF BIDS:
All bids must be delivered in the Office of undersigned on or before the prescribed deadline of 10:00 hours on _____
14. LATE PROPOSALS:
Any bid received by the Collectorate after the prescribed deadline will be returned unopened to the Bidder.
15. OPENING OF BIDS:
The Purchaser will open the bids in the presence of bidder representatives who choose to attend at 1100 hours on _____.

16. WARRANTY
- 16.1 The Supplier shall warrant that all equipment supplied against the Purchase Order (s) shall have no defect arising from design, materials or workmanship or from any act or omission of the Supplier that may develop under normal use of the supplied items under the conditions prevailing at final destination.
- 16.2 Period of Warranty and maintenance with labor and material cost shall be according to the items supplied and are mentioned against each item / work.
- During warranty period the supplier will be responsible to repair/replace the faulty equipment **on installation** place free of cost within 24 hours after occurrence of fault..*
17. All bids should include:
- 17.1 Company's profile, list of clients with their telephone number and address;
- 17.2 Copies of Income Tax and Sales Tax registration certificates;
- 17.3 A call deposit being 2% of the total bid value as Earnest Money crossed in favor of "Collector Customs (Preventative), Custom House, Lahore".
18. The bidders are required to quote **ITEM WISE** rates.
19. The bidders may quote for **INDIVIDUAL LOT OR ALL LOT's**.
20. Collectorate reserves the right to accept or reject any bid and to annul the bidding process and reject all bids at any time prior to award of Contract (s) without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or of the grounds for Collectorate action.

Sai
29/03/13

(SAADIA MUNIB)
Deputy Collector HQ's

SCHEDULE OF REQUIREMENT

LOT -1

DATED _____

Bill of Quantities

S.No	Item Description	Qty	Unit Rate (Rupees)	Total Amount (Rupees)
01	Scanners	08		
02	Photocopier	01		
	Grand Total			

Note: Rates quoted should be inclusive of all taxes

1. SCANNER

(Internationally recognized brands only)

(With following minimum requirement)

- Scanner Type Flatbed
- Optical Scan Resolution:- minimum 1200 x 1200 dpi or above.
- High-Speed Scanning –20 Seconds per page average scan speed, or lower
- Works with all versions of Microsoft Windows
- USB compliance 2.0/3.0
- All related allied accessories/ drivers
- 1 year comprehensive warranty

2. PHOTOCOPIER

(Internationally recognized brands only)

(With following minimum requirement)

- Functions: Laser photocopy print
- PPM Speed : A4 12 Pages or higher
- Resolution: (600 x 600dpi) or higher
- Standard Paper Supply: 250 Sheet Drawer
- Paper Size: A3, and A4 supported
- With Reduction/ Enlargement option
- Operating voltage: - 220 Volt.
- All related accessories ,drivers & software's
- 1 Year Comprehensive Warranty.

SCHEDULE OF REQUIREMENT

LOT -2

DATED _____

SUPPLY OF FURNITURE

BILL OF QUANTITY

Sr. No.	Item Description	Qty
1.	Chair-Class A	24
2.	Chair-Class B	20
3.	Staff Tables	08
4.	Reception / Teller Desk	07
5.	Cabinet	02

Note: Rates should be inclusive all taxes.

DETAIL OF FURNITURE ITEMS

Sr	Item	QUALITY	Specification	Unit Rate	Qty.	Total
01	Revolving Chair Medium Back with wheels Standard Size CLASS-A	Black fabric	Medium Back, revolving, recycling with gas lifter pu arms with export quality black fabric		24	
02	Chair visitor medium back, without wheels H 889 mm, W 610 mm, D 760mm CLASS-B	Acacia wood and leatherite	Over all structure made of arms in solid wood , upholstery with best quality foam and leathrite. Plich finish, made of upholstered wood acacia polish decided later upholstery leatherite.		20	
03	staff tables H 760mm , W 1520mm , D 760mm	18/25 mm thick laminated board.	Made of top & vanity in laminated board with matching PVC edging, having powder coating base at both sides made of laminated board.		8	
04	Reception counter-A H 1066 mm, W915mm, D796mm	18/25 mm thick laminated board.	Overall structure made of thick laminated board with matching PVC edging, made of laminated board		3	
05	Teller counter-B H 1066 mm, W915mm, D796mm	18/25 mm thick laminated board.	Overall structure made of thick laminated board with matching PVC edging, made of laminated board		4	
06	File Cabinet full height H1947mm,W1000mm,D425mm	18/25 mm thick laminated board.	Overall structure made of thick laminated board with matching PVC edging, made of laminated board		2	

SCHEDULE OF REQUIREMENT
LOT-3-A

DATED _____

Supply, installation of cabling (Power & Data network) and Infrastructure work for MCC Preventive (Air Freight Unit), Lahore
Schedule of Requirement/Scope of Work/BOQ

Note:

1. Survey is mandatory for the site to check scope of work/need analysis.
2. Prices quoted should be inclusive of all taxes.
3. Prices should be quoted as per given below format.
4. Floor wise breakup for data and power work estimation is mandatory.
5. Also provide the drawing of the scope of work.
6. This document is on estimated calculations and final billing will be on “as per actual basis”

BOQ.No	Description	Unit	Quantity		Unit Rate (Rupees)	Total Amount (Rupees)	Total
			Total Rft.	No. of Lengths			
1	Local Area Network	1 Job					
1.1	Supply and Installation of ducts of following sizes for entire building (all floors) for laying of data network (treated as per actual); SECTION 1						
	1) 60mmx 60mm	Rft.	400	40			
	2) 40mmx40mm	Rft.	850	85			
	3) 16mmx 38mm	Rft.	1450	145			
	Supply and installation of the following network items (treated as per actual);						
1.2	UTP Cat-6 (Full Copper) data cable in already installed ducts (mentioned at para 1.1 above) as per requirement of the data nodes.	No./Rolls	15,000	15			
1.3	Outlets (Complete set): Face plates, I/O's and Back Box (3M / Clipsal or equivalent)	No.	-	90			
1.4	Cat 6 Giga speed 24 ports RJ 45 Jack patch panel of International Standard with rack mounted rear with cable manager	No.	-	4			

1.5	1 meter long Patch Cord	No.	-	90			
1.6	3 meter long Patch Cord	No.	-	90			
1.7	24 Port 10/100/1000 Manageable Switch (Linksys /De-link or equivalent)	No.	-	04			
1.8	Installation charges for laying of ducts, cable, patch panels, IO's, rack and tagging etc.	-	-	-			
				Total	(1.1 to 1.8)		
2.	Electrical wiring & ducting for Computer supply/ network	1 Job					
2.1	Supply and Installation of ducts of following sizes for entire building (all floors) for laying of electric cable for computer supply/network; (treated as per actual); SECTION- 2						
	1) 60mmx 60mm	Rft.	400	40			
	2) 40mmx40mm	Rft.	800	85			
	3) 16mmx 38mm	Rft.	1450	145			
2.2	Electric cable wiring in already installed ducts (mentioned at para 2.1 above) as per requirement						
	40 Cable Roll 7/29 (25 red, 10 Black, 5 Green) for computers supply (treated as per actual)	Meter	3600	40			
	8 Cable Roll 7/44 (3 red, 3 black, 2 green) for electrical UDB wiring (treated as per actual)	Meter	720	8			
2.3	Supply & Installation of Electrical UDB's floor wise for Electrical Connectivity of all computer data nodes						
	Description of UDB:						
	Electrical UDB (16"x22") size with one volt meter & light	-	-	3			
	Input/output circuit breaker of following ratings						
	1) Circuit Breaker (63 Amp - 2 pole)	-	-	3			
	2) Circuit Breaker (16 Amp – single pole)	-	-	36			

	Clipsal or equivalent Power sockets (Flat 3 Pin) with box for computers	No.	-	180			
	Clipsal or equivalent power sockets (Round 3 Pin) with box for printers etc.	No.	-	90			
	Clipsal power sockets (Flat 3 pin) with box for network enclosure (server room)	No.	-	8			
	Installation charges for laying of ducts, cable, sockets etc.	Rft.	-	-			
			Total	(2.1 to 2.3)			
Relocation and installation of power infrastructure from server room (old custom building) to new custom building;							
SECTION - 3							
3.1	Split AC (1.5) shifting & fixing.	No.	-	2			
3.2	UPS (3 KVA), stabilizer (3 KVA), Islaguard (50 kw) including server room DB panel & wiring etc. shifting	-	-	1			
3.3	Cable Roll (7/36 – 3core) (treated as per actual) new	No.	-	1			
3.4	Environmental enclosure frame of size (12'x12') including ceiling. Shifting	-	-	1			
3.5	42 U network racks shifting	No.	-	2			
Relocation and installation of PRAL CFC Infrastructure from CFC-old custom building to new custom building;							
3.6	Dismantling and refitting of aluminum glass front partition with swing door & low head partitions	-	-				
3.7	Gypsum board ceiling shifting	sqft		900			
3.8	Wooden tables, chairs, counter shifting, & fixing	-	-	-			
3.9	Window AC shifting & fixing	-	-	2			
	Installation / relocation charges						
			Total	(3.1 to 3.9)			

WeBOC SERVER ROOM EARTHING AND COOLING WORK SECTION - 4
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	Item	Qty		Unit Price	Sub Total
4.1	earth pit (bore type upto water level) with 25mm copper Wire for server room (new) with installation charges	02	(1)One for EARTHING OF POWER DB's & (1)One for WeBoc Connectivity Server RACK's		
4.2	Air-conditioning : Supply & installation of 01 new split AC (1.5 ton) with installation charges	01	To be installed in weBoc connectivity server room		
			Grand total for 4.1 to 4.2		

**Supply, installation of cabling (Power & Data network) work for
MCC Preventive (Wagha Land Station), Lahore
LOT-3-B
Schedule of Requirement/Scope of Work/BOQ**

Note:

1. Survey is mandatory for the site to check scope of work/need analysis.
2. Prices quoted should be inclusive of all taxes.
3. Prices should be quoted as per given below format.

Sr. No	Description	Unit	Quantity		Unit Rate (Rupees)	Total Amount (Rupees)
			Total Rft.	No. of Lengths		
1	Local Area Network for 15 Computer Nodes		1 Job			
1.1	Duct & PVC					
	Duct: 16mmx 38mm (Adamjee or Dura or equivalent)	Rft.	150	15		
	PVC pipe: 1"	Rft.	50	5		
	PVC Elbow 1"	No.		5		
	PVC Socket 1"	No.		5		
	PVC Clumps 1" (100 piece pkt)	pkt		1		
	Flexible pipe 1"	No.	20	20		
1.2	Networking Items					
	UTP Cat-6 (Full Copper) data cable (3M or Clipsal or equivalent)	Rolls	1,500	1.5		
	Outlets (Complete set): Face plates, I/O and Back Box (3M or Clipsal or equivalent)	No.	-	15		
	24 Port 10/100 Network Switch (Dlink or equivalent)	No.	-	1		
	8 Port 10/100 Network Switch (TP-link or equivalent)			1		
	RJ-45 Connectors (3M or clipsal)			1		
2	Power Work for 15 Computers nodes		1 Job			
2.1	Electric Items					
	Cable Roll - 7 x 29 (2 Red, 2 Black) - GM Cable	Rolls	1,080	4		
	Power Sockets with box (Akai)	No.		31		
3	Installation charges for the above work					
			GRAND TOTAL			

BIDDING FORM

Dated _____

Collectorate of Customs (Preventative), Custom House, Lahore.

Gentlemen,

1. Having examined the conditions to Tender and Specifications of Tender dated _____ the receipt of which is hereby acknowledged we, the undersigned, offer to install, supply and deliver in conformity with specifications and conditions of Tender for the sum of Rs. _____ (Rupees _____) or such other sums as may be ascertained in accordance with the said Conditions.
2. If our Bid is accepted we shall deliver / commenced the equipment / services mentioned in the tender documents within _____ days from the date of receipt of your Purchase Order / Work Order.
3. We agree to abide by the terms and conditions of the Tender for the period of _____ from the date fixed for receiving the same and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
4. Until a formal Purchase order(s) is placed, this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.
5. We understand that you are not bound to accept the lowest or any proposal you may receive or to inform us of the rejection of our bid or to give any reasons therefore.

Dated this _____ day of _____ 2013 _____

Signature _____ in the capacity of _____ duly authorized to sign Tender for and on behalf of

(NAME OF FIRM IN BLOCK CAPITALS)

Complete address: _____

Fax No. _____ Telephone No. _____

(SIGNATURE)

Witness:-

1. _____

2. _____