ANNEX 3 : LOCAL PARTNER INFORMATION SHEET *This grid will be an assessment subdivision for Annex 4*

1.	Training	Proposed solution	Compliance/Appreciation
1.a	The bidder will expose the roll out of his tax stamp system in the perspective of the different group of actors, the associated roles and scenarios.		
1.b	For each category of actors in the system : - FBR Supervisors - FBR order management, dispatch, planning, invoicing agents and managers. - FBR warehouse managers and logistics, (coordination with secure transportation companies) - Tobacco Manufacturer's agent for the activation of the label on the cigarette packing lines. - FBR control agents at Tobacco manufacturer's premises. - FBR Regional Tax Control Managers (in charge of given regional territory of Pakistan): - Management of controller's teams, Control scheduling and planning with different scenarios - Respect of feedback procedures, management enforcement procedure in case of law infringements. - Field controllers. - Etc…. The bidder will describe the workflow, and the training program he intends to undertake to deliver.		

2.	Logistics/Warehouse	Proposed solution	Compliance/Appreciation
2.a	The bidder will expose the roll out of tax stamp system in the perspective of the smooth delivery of tax stamp orders, to Tobacco manufacturers, the optimization of storage levels, the possibility of direct delivery to FBR or Tobacco plants according to a certain threshold of quantity.		
2.b	The bidder will describe the disaster recovery policy to be put in place between the awarded company and FBR in order to ward off any break in the tax stamp delivery.		
3.	**Hotline/Maintenance**	**Proposed solution**	
3.a	The bidder will describe in detail the organization he will put in place, if awarded, in order to assist FBR personnel to run the system. A special attention will be put on the central supervision site in Islamabad, Tobacco manufacturer's plants over Pakistan (mainly the 5 biggest ones), FBR regional offices and controllers.		
3.b	The bidder will describe the organization put in place in term of manpower and working periods.		