

## **TENDER NOTICE**

Sealed Tenders are invited from the Reputed Couriers / Companies, having good experience of the job and able to provide Services for despatch of urgent mail of FBR(HQ) and its delivery at all stations / cities of the country, for a period of three years on the prescribed terms & conditions, as laid down in the Agreement From which of Lowest Bidding Firm.

1. Tender Document containing full details / specification of the work can be obtained (free of cost) from R&I Branch of FBR on any working days during office hours.
2. Sealed Quotations should reach the undersigned by 15<sup>th</sup> October 2011 and will be opened on the same day at 12.30 P.M in the presence of the authorized representatives of the Companies participating in the Tender.
3. Rates should be quoted @ per Packet / Letter separately inclusive of all taxes, as mentioned in the tender document.
4. Schedules of Daily Mail / Cash conveyance and evaluation criteria etc. can be seen in the Tender Document.
5. The cost of operating vehicles / Motorcycle, gasoline, collection etc. shall be the responsibility of the bidders.
6. Bidders are required to furnish a bid security not exceeding 5% of the bid price, in favour of DDO, FBR(HQ), Islamabad.
7. The Tender should contain the following documents:
  - Copy of CNIC of the Tender.
  - Copy of National Tax Number (NTN) Certificate.
  - Copy of Sales Tax Registration Certificate.
  - Verified Statement of Tax paid during the last fiscal year.
  - Undertaking that the firm is not blacklisted by any Govt. Agency nor the firm is involved in any litigation against Govt. Department.
  - Bank Guarantee regarding Financial Stability of the firm / Tender.
  - Rates are to be quoted on Tender Documents only.
  - An affidavit being sole proprietor of the firm / company.
  - FBR reserves the right to include / exclude any work specified in the Tender Notice / document.
  - Decision of the FBR regarding award or otherwise of the aforesaid tender will be final, binding on all concerned and will not be challengeable in any Court of Law.