



# NATIONAL ACCOUNTABILITY BUREAU

## CONTRACT EVALUATION FORM

**TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS WORTH 50 MILLION (PKR) OR ABOVE**

- 1) NAME OF THE ORGANIZATION / DEPTT. Federal Board of Revenue
- 2) FEDERAL / PROVINCIAL GOVT. / OTHER Federal Government
- 3) TITLE OF CONTRACT Establishment of Regional Tax Office at Rawalpindi & Peshawar
- 4) TENDER NUMBER C.No.1(42)/SS(PTR)/2004
- 5) BRIEF DESCRIPTION OF CONTRACT Interior Development and Refurbishment of Buildings Civil / Electrical / Planning / Net working / Fire Fighting etc.
- 6) NEED ANALYSIS  
(Why the procurement was necessary?) Under the Tax Administration Reform Project the Board plans to establish 13 RTOs all over country. The Govt. of Pakistan has signed a Loan Agreement with the World Bank for its Tax administration Reform Project.
- 7) TENDER ESTIMATED VALUE 55,112,028.00
- 8) ENGINEER'S ESTIMATE  
(For civil works only) 55,112,028.00
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 180 days
- 10) TENDER OPENED ON (DATE & TIME) 20-08-2005 14:00 hrs
- 11) NUMBER OF TENDER DOCUMENTS SOLD 03  
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 03
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 03
- 14) BID EVALUATION REPORT **Report is attached. Contract Awarded to the lowest responsive bidder.**  
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER **M/s Quality Engineers, 102, Upper Mall Scheme, Lahore.**
- 16) DATE OF CONTRACT SIGNING **21.10-2005**  
(Attach a copy of agreement)
- 17) CONTRACT AWARD PRICE **67,537,679.00**
- 18) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID). **1<sup>st</sup> Lowest**
- 19) METHOD OF PROCUREMENT USED :- (Tick one)

- |    |  |                                     |
|----|--|-------------------------------------|
| a) | SINGLE STAGE – ONE ENVELOPE PROCEDURE _____      | <input checked="" type="checkbox"/> |
| b) | SINGLE STAGE – TWO ENVELOPE PROCEDURE _____      | <input type="checkbox"/>            |
| c) | TWO STAGE BIDDING PROCEDURE _____                | <input type="checkbox"/>            |
| d) | TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE _____ | <input type="checkbox"/>            |



PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING / NEGOTIATION ETC. WITH BRIEF REASONS:

Not Applicable

20) APPROVING AUTHORITY FOR AWARD OF CONTRACT **World Bank**

21) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	✓	No	
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22) ADVERTISEMENT :

i) PPRA Website (Federal Agencies)  
(If yes, give date and PPRA's tender number)

Yes	Request for Publication of IFB on the Website was sent to PPRA on 16-07-2005
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	Dawn & Jung dated 17-7-2005
No	

NATURE OF CONTRACT

23) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Local	✓	Int.	
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24) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	✓	No	
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING? (N-A)

Yes		No	✓
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26) WAS BID SECURITY (EARNEST MONEY) OBTAINED FROM ALL THE BIDDERS?

Yes	✓	No	
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27) WHETHER THE SUCCESSFUL BIDDER WAS LOWEST EVALUATED BIDDER?

Yes	✓	No	
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?

Yes	✓	No	
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29) WHETHER INTEGRITY PACT WAS SIGNED?  
(If yes, enclose a copy)

Yes	✓	No	
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30) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?

Yes	✓	No	
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31) WHETHER COPY OF EVALUATION REPORT GIVEN TO ALL BIDDERS?  
(Attach copy of the bid evaluation report)

Yes		No	✓
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Unsuccessful bidders were informed at the time of returning of their bid Security

33) WAS ANY NEGOTIATION DONE IN VIOLATION OF PPRA/OTHER APPLICABLE RULES  
(If yes, give reasons)

Yes	
No	✓

34) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	✓

35) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	✓

36) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	✓

37) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give details)

Yes	
No	✓

38) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	✓	No	
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39) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes		No	✓
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40) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	✓	No	
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41) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	Contract Document. (Copy attached).
No	

Signature & Official Stamp of  
Authorized Officer

*Qaisara Fatima*  
Qaisara Fatima  
Second Secretary  
Federal Board of Revenue  
Islamabad

G-5/2, Islamabad

**FOR NAB'S OFFICE USE ONLY**

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